

HOW TO RETIRE A DEA LICENSE?

Step 1:

Send an email to: Dea.registration.help@usdoj.gov

Subject line: DEA REGISTRATION RETIREMENT

BODY:

Please retire the following DEA Registration # _____ as I am no longer in need of a registration effective immediately.

(Include your name, address, contact phone number and the reason for the immediate retirement - ie: no longer practicing, no longer prescribing controlled substances, etc.)

The DEA will contact you following receipt of your email. They are unspecific regarding how long the process takes after the request.

Step 2:

After your DEA Registration Retirement has been confirmed, let the Florida Board of Medicine know you have retired your DEA license so they remove the re-licensure requirement for you to take the Controlled Substance Course. If they see you still have a DEA license, they will require you take that course. Therefore, you **MUST** contact the Florida Board of Medicine at:

Customer Contact Center

Monday – Friday

8:00 a.m. to 6:00 p.m. ET

(850) 488-0595